

Place of Assignment :	COMELEC, Santa Ana, Cagayan
Position Title :	ELECTION OFFICER III
Plantilla Item No. :	COMELECA-EO3-598-2015
Salary/Job/Pay Grade :	18
Monthly Salary :	Php 51,304.00
Eligibility :	Career Service Professional / 2nd level
Education :	Bachelor's Degree Relevant to the Job
Training :	Eight (8) hours relevant training
Work Experience :	Two (2) years relevant experience
Competency :	n/a

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 15, 2025. "This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE)."

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. EDERLINO U. TABILAS

Regional Election Director

COMMISSION ON ELECTIONS

COMELEC, Region 02 , Carig Regional Center, Dalan na Paccorofun, Carig Sur, Tuguegarao City,
Cagayan

comelecregion2recruitment@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : July 02, 2025

Closing Date : August 15, 2025