

Place of Assignment : COMELEC, Claveria, Cagayan

Position Title : ELECTION OFFICER III

Plantilla Item No. : COMELECA-EO3-50-2015

Salary/Job/Pay Grade : 18

Monthly Salary : Php 51,304.00

Eligibility : Career Service Professional / 2nd level

Education : Bachelor's Degree Relevant to the Job

Training : Eight (8) hours relevant training

Work Experience : Two (2) years relevant experience

Competency : n/a

Instructions/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 23, 2025."This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE)..

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. EDERLINO U. TABILAS

Regional Election Director

COMMISSION ON ELECTIONS

COMELEC, Region 02 , Carig Regional Center, Dalan na Paccorofun, Carig Sur, Tuguegarao City,
Cagayan

comelecregion2recruitment@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : June 11, 2025

Closing Date : July 23, 2025