

REQUEST FOR EXEMPTION FOR HOUSING-RELATED PROJECTS  
NOVEMBER 2, 2026 BARANGAY AND SANGGUNIANG KABATAAN ELECTIONS

Instructions:

- 1. Please fill in the following details and submit the same to the Law Department.
- 2. Additional sheets may be used.
- 3. Any misrepresentation or false statement in the request for exemption, including the submitted supporting documents, is a ground for the (i) denial of the request; or (ii) revocation of the exemption granted, without prejudice to the filing of appropriate civil, criminal, administrative and/or election offense charges.

| Title of Housing-Related Projects | Requesting Agency/Office/LGU | Period of Implementation | Purpose of Implementation | Amount to be Released, Disbursed, or Expended | Name and Position of Person Filing the Request |
|-----------------------------------|------------------------------|--------------------------|---------------------------|-----------------------------------------------|------------------------------------------------|
|                                   |                              |                          |                           |                                               |                                                |
|                                   |                              |                          |                           |                                               |                                                |
|                                   |                              |                          |                           |                                               |                                                |

CERTIFICATION

I, \_\_\_\_\_ of \_\_\_\_\_, hereby CERTIFY that:  
*(Name)* *(Position/Designation)* *(Agency/Office/LGU)*

- 1. I am authorized to request for the issuance of a Certificate of Exemption from the prohibition against the release, disbursement, or expenditure of public funds for housing-related projects; (if applicant is not the Head of Agency/Office and for Local Chief Executives of LGUs, attach proof of authority to file request)
- 2. The public funds released and disbursed by virtue of this request will not be used for any election campaign and other partisan political activity as defined in the Omnibus Election Code and other related laws;
- 3. The supporting documents relative to this Request for Exemption shall be preserved for a period of five (5) years from the filing thereof; and
- 4. The foregoing statements are all willingly, freely, and voluntarily executed, according to the best of my knowledge and/or based on existing records, to attest to the truth of the foregoing facts and for whatever lawful purpose this certification may serve.

Prepared and Submitted by:

\_\_\_\_\_  
*Signature over Printed Name*

\_\_\_\_\_  
*Email Address and Contact Number*

\_\_\_\_\_  
*Date*